

Southwest Area Commission (SWAC)  
Prepared for approval by Liz Reed

Chair: Stefanie Coe  
Vice Chair: Don Parsons  
Secretary: Elizabeth (Liz) Reed  
Fiscal Officer: David Kerr

Meeting Location: ~~New Horizons United Methodist Church  
1665 Harrisburg Pike, Columbus, OH 43223~~  
2193 Frank Rd., Columbus, OH 43228  
Minutes for: September 19, 2018

Church was locked, the key changed, and no one was available to unlock the building. Ralph Horn, a township trustee, was called and allowed the meeting to occur at 2193 Frank Rd. in the trustee meeting room located at the fire station. A sign was left on the door and attendees relocated to the meeting site.

7:18 p.m. Meeting called to order.

**Commissioners**

Present: Stefanie Coe, David Kerr, Felisa Jenkins, Maurice Jenkins, Don Parsons, Barbara Parsons,

Elizabeth Reed, Patty Spencer, George Wagner

Absent: Peggy Fossett,

Pledge of Allegiance

Time Guidelines

**Announcements:**

- 1) Contact information to assist pregnant women needing housing and are CareSource members.  
StepOne 614.721.0009
- 2) The Law, Money and You! An event with professionals who will give advice about money management and the law. 9/25/18 6:00p at Reeb Avenue Center
- 3) Area Commissions and the Ohio State University are partnering to better understand how the city can strengthen its partnership with Area Commission. They will conduct focus groups in October.
- 4) Stefanie passed out a contact list of all Commissioners. The list includes term expiration dates. SWAC has room for 3 more members.
- 5) SWAC was an early adopter of the C2P2 Design Guidelines: Columbus Citywide Planning Policies. Stefanie passed out a copy of C2P2.
- 6) The Regional Neighborhood Network Conference will be held in Dayton this year. There are concurrent sessions and speakers throughout the weekend of Oct. 4 to 6. Sending members to this conference is an acceptable expense for the Commission. For more information:  
<https://www.eventbrite.com/e/2018-regional-neighborhood-network-conference-registration-41507473972>
- 7) The 2018 Neighborhood Best Practices Conference will be held Oct. 20 7:30a to 3:30p at Downtown High School. Tickets are \$5.00 and includes lunch. To register: <https://www.eventbrite.com/e/9th-annual-neighborhood-best-practices-conference-tickets-46715791189> This event may also be approved as a legitimate expense for SWAC member who attend.
- 8) Congresswoman Beatty forwarded a newsletter to keep the community up to date with what's happening in congress. If interested sign up here: <https://beatty.house.gov/contact/newsletter>

**Routine Business:**

- 1) Approval of the August 2018 minutes—on page 2 the line with, “There are fuel tanks are on the property . . .” approved to be stricken from the minutes. Also voted, to correct George’s last name to Wagner. With edits, Stefanie move to accept the minutes, David seconded the motion and all approved.

**Unfinished Business:**

- 1) Election of Officers: Stefanie willing the serve as chair, David willing to continue as Treasurer, and Liz as secretary, David willing to serve as both Fiscal Officer and Treasurer, will need someone to fill in and serve in that capacity to include creating agendas, etc.
- 2) George made a motion to elect Stefanie as Chair, David as Fiscal Officer and Liz as Secretary. Felisa seconded and all approved.
- 3) David, Felisa, Don all suggested as vice-chair. Each made statements of their willingness and readiness for the position. Stefanie stated that it’s important that someone accept the role who is willing and able to prepare and preside over meetings. There is a possibility that she may need to resign as chair in the near future. Liz made a motion for Felisa to serve as Vice-Chair, Maurice seconded the motion. 6 voted yes and 4 voted no.
- 4) Beth will check to see if two people can be sent zoning information so that Stefanie and Felisa can receive the emails.
- 5) Members expressed interested in Robert’s Rules of order training and David will assist sharing information about Robert’s Rules of Order.

**New Business:**

Began to discuss next month’s zoning request. Don is against that zoning and stated that we need the set back. Don stated that wouldn’t allow for a sidewalks, grass, etc. It’s currently operating under a residential zoning at 1367 Frank, however, they may be grandfathered into the use. The Zoning staff will look at that and to see if the application is accurate. Stefanie suggested that we ask for conditions upon which we would approve with conditions. For example, with setbacks or not full manufacturing. Beth recommended that members can fill out your speaker form and attend and speak at zoning meetings and Council meetings.

The Forensic Science center broke ground. David stated, that this should bring positive attention from the city and other officials to the area.

**Adjournment**

Stefanie Coe moved to adjourn the meeting. Felisa Jenkins seconded the motion and unanimous approval to adjourn.

Next Meeting October 17, 2018